



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-20-1

Date of Adoption: January 3, 2020

**TITLE: RESOLUTION REAPPOINTING ANTHONY J. VECCHIO, ESQ. AS
MUNICIPAL COURT PROSECUTOR**

- - - R E S O L U T I O N - - -

WHEREAS, in accordance with Township Ordinance, Anthony J. Vecchio, Esq. has been effectively serving as Municipal Court Prosecutor for the Township of Freehold; and,

WHEREAS, the Township Administrator, on behalf of the Township Committee, has recommended that Anthony J. Vecchio, Esq., be reappointed;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that Anthony J. Vecchio, Esq. be and is herein reappointed Municipal Court Prosecutor through December 31, 2020;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to the following:

1. Assignment Judge, Superior Court
Monmouth County Court House
71 Monument Park
Freehold, NJ 07728
2. Administrative Office of the Courts, CN 986, Trenton, NJ 07625
3. Anthony J. Vecchio, Esq., Municipal Court Prosecutor
4. Denise Yuhas, Municipal Court Administrator
5. Peter R. Valesi, Township Administrator
6. Catherine M. Campbell, Chief Financial Officer

No. R-20-1

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-20-2

Date of Adoption: January 3, 2020

**TITLE: RESOLUTION REAPPOINTING LORRAINE NIELSON, ESQ. AND
PAUL GRANICK, ESQ. AS ALTERNATE MUNICIPAL COURT
PROSECUTORS**

- - - R E S O L U T I O N - - -

WHEREAS, in accordance with regulations for municipal courts, effective January 1, 2017, individuals substituting for Municipal Court Prosecutors must be designated by resolutions of the corresponding municipalities; and,

WHEREAS, the Township Administrator, on behalf of the Township Committee, has recommended that Lorraine Nielson, Esq. and Paul Granick, Esq. be reappointed as Alternate Municipal Court Prosecutors;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that Lorraine Nielson, Esq. and Paul Granick, Esq. be and are herein reappointed Alternate Municipal Court Prosecutors through December 31, 2020;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to the following:

1. Assignment Judge, Superior Court
Monmouth County Court House
71 Monument Park
Freehold, NJ 07728
2. Administrative Office of the Courts, CN 986, Trenton, NJ 07625
3. Lorraine Nielson, Esq.
4. Paul Granick, Esq.
5. Denise Yuhas, Municipal Court Administrator

6. Peter R. Valesi, Township Administrator
7. Catherine M. Campbell, Chief Financial Officer

No. R-20-2

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-20-3

Date of Adoption: January 3, 2020

**TITLE: RESOLUTION REAPPOINTING RAYMOND S. SANTIAGO, ESQ. AS
MUNICIPAL COURT PUBLIC DEFENDER**

- - - R E S O L U T I O N - - -

WHEREAS, in accordance with Township Ordinance, a Municipal Court Public Defender may be appointed for the Township of Freehold; and,

WHEREAS, the Township Administrator, on behalf of the Township Committee, has recommended that Raymond S. Santiago, Esq. of the Law Offices of Santiago & Associates, P.C. (NJ) be reappointed;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that Raymond S. Santiago, Esq. be and is hereby reappointed Municipal Court Public Defender through December 31, 2020;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to the following:

1. Assignment Judge, Superior Court
Monmouth County Court House
71 Monument Park
Freehold, NJ 07728
2. Administrative Office of the Courts, CN 986, Trenton, NJ 07625
3. Raymond S. Santiago, Esq., President, Law Offices of Santiago & Associates, P.C.
4. Denise Yuhas, Municipal Court Administrator
5. Peter R. Valesi, Township Administrator
6. Catherine M. Campbell, Chief Financial Officer

No. R-20-3

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold
Monmouth County, New Jersey

No: R-20-4

Date of Adoption: January 3, 2020

**TITLE: RESOLUTION REAPPOINTING ELIZABETH KIERNAN AS
TOWNSHIP TAX COLLECTOR**

- - - R E S O L U T I O N - - -

WHEREAS, Elizabeth Kiernan is a Certified Tax Collector and has effectively served in the Office of Tax Collector of the Township of Freehold since 2011;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that Elizabeth Kiernan is hereby reappointed as Tax Collector of the Township of Freehold for a four-year term through December 31, 2023;

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to Elizabeth Kiernan, Tax Collector; Peter R. Valesi, Township Administrator; Cheryl Horne - Human Resources; and the New Jersey Department of the Treasury, Division of Taxation.

No. R-20-4

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold
Monmouth County, New Jersey

No: R-20-5

Date of Adoption: January 3, 2020

**TITLE: RESOLUTION REAPPOINTING CATHERINE M. CAMPBELL AS
QUALIFIED PURCHASING AGENT**

- - - R E S O L U T I O N - - -

WHEREAS, the Local Public Contracts Law gives local contracting units the ability to increase their bid threshold up to the maximum threshold; and,

WHEREAS, NJSA 40A:11-3a permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed, as well as granted the authorization to negotiate and award such contracts below the bid threshold; and,

WHEREAS, NJAC 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and,

WHEREAS, Catherine M. Campbell, who effectively serves as Township Director of Finance and Treasurer, also possesses the designation of Qualified Purchasing Agent, as issued by the Director of the Division of Local Government Services, in accordance with NJAC 5:34-5 et seq.;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Freehold hereby reappoints Catherine M. Campbell as Qualified Purchasing Agent, through December 31, 2020 to exercise the duties of a Purchasing Agent, pursuant to NJSA 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity of the contracting unit;

BE IT FURTHER RESOLVED that the Township Committee of the Township of Freehold, in the County of Monmouth, State of New Jersey, hereby increases its bid threshold up to the maximum threshold;

BE IT FURTHER RESOLVED that, in accordance with NJAC 5:34-5.2, the Township Clerk shall forward a certified copy of the within Resolution to the following:

- Director, New Jersey Department of Community Affairs
Division of Local Government Services
101 South Broad Street - P.O. Box 803
Trenton, NJ 08625-0803
- Catherine M. Campbell, Township Director of Finance/Treasurer
- Peter R. Valesi, Township Administrator

No. R-20-5

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold
Monmouth County, New Jersey

No: R-20-6

Date of Adoption: January 3, 2020

**TITLE: RESOLUTION AUTHORIZING 2020 PROFESSIONAL SERVICES
CONTRACTS**

- - - R E S O L U T I O N - - -

WHEREAS, the Township of Freehold has a need to acquire the services of various professionals and consultants to advise the Township Committee and Administration, and perform such professional services as may be required, pursuant to NJSA 19:44A-20.5 et seq., thereby assuring that the parties awarded the Contracts will continue to be restricted in its political contributions under the State Pay to Play Law; and,

WHEREAS, the Purchasing Agent has certified that the cost of each of these Contracts may or will exceed \$17,500.00; and,

WHEREAS, the Township Committee is awarding these Contracts under a "fair and open process" that has included public solicitation of qualifications; and,

WHEREAS, publicly advertised requests for qualifications were posted on the Township's website and on November 14, 2019, proposals were publicly opened for Professional Services - 2020; and,

WHEREAS the Chief Financial Officer shall certify the availability of funds on an as-needed basis, should the Township require the services provided by these professionals; and,

WHEREAS, the Township Committee has determined that the following proposals shall best serve the needs of the Township;

NOW, THEREFORE, BE IT RESOLVED that the following 2020 Contracts are herein authorized. It is understood that the contract amounts indicated are maximum amounts. There is no obligation of the Township to expend this amount. Total fees paid out will be dependent upon assignments and projects which present themselves and are assigned during the upcoming year. No amounts are expended without submission and review of detailed, itemized vouchers for all time expended. Concerning escrow amounts, the Contract authorized hereby provides for the appointed professional to charge what are known as "escrow" accounts, i.e. funds deposited with the Township, by those (generally developers) who agree to or are required to pay for the professional's time and expense for certain tasks. These funds do not come from taxpayers. The below "escrow" related amounts are based on recent years "escrow" billings.

1. Davison, Eastman, Munoz, Paone, P.A. - Township Attorney and Labor Counsel
General - \$270,000.00; Escrow - \$28,000.00; Trust - \$23,000.00
2. Acacia Financial Group, Inc. - Financial Advisor
General - \$41,000.00; Bond Ordinances - \$5,000.00
3. Brown & Brown Metro, LLC -
Insurance Broker - Property & Casualty
General - \$90,000.00
Health and Prescription
General - \$180,000.00
4. McLaughlin Stauffer & Shaklee, P.C. - Planning Board Attorney; Special Counsel -
General
General - \$75,000.00; Escrow - \$65,000.00
5. Gibbons, PC - Bond Counsel
Bond Ordinances - \$25,000.00
6. Gluckwalrath LLP - Bond Counsel
Bond Ordinances - \$2,000.00
7. DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. - Real Estate and
Tax Appeal Legal Counsel
General - \$170,000.00
8. F. Clifford Gibbons, Attorney at Law, LLC - Special Counsel - Bankruptcy
General - \$2,500.00
9. Jeffrey R. Surenian & Associates, LLC - Special Counsel - Affordable Housing
General - \$58,000.00

10. Francis C. Accisano, Attorney at Law - Special Counsel - General
General - \$10,000.00; Escrow - \$10,000.00
11. CGP&H, LLC - Affordable Housing Administrator
General - \$55,000.00; Trust - \$4,000.00
12. Guy J. Renzi & Associates - Court Reporter
General - \$2,500.00
13. Phillips Preiss Grygiel Leheny Hughes, LLC - Planner to Township Committee and
Planning Board
General - \$5,000.00; Escrow - \$65,000.00; Bond Ordinances - \$10,000.00
14. T&M Associates - Engineer to Township Committee and Planning Board; Shade
Tree Consultant; and Environmental Engineer
Escrow - \$250,000.00; Bond Ordinances - \$355,000.00
15. Thomas Planning Associates - Planner to Township Committee and Planning Board
General \$22,000.00; Escrow - \$2,000.00
16. Mott MacDonald, LLC - Engineer to Township Committee and Planning Board;
General Engineer to Utilities Department; Water and Sewer Engineer to Utilities
Department; and Environmental Engineer
General - \$35,000.00; Escrow - \$460,000.00; Bond Ordinances - \$180,000.00
17. Excel Environmental Resources, Inc. - Environmental Engineer
General - \$5,000.00; Bond Ordinances - \$17,500.00
18. Allied Control Services, Inc. - Utilities Instrumentation Programming
General - \$9,000.00
19. Shropshire Associates, LLC - Traffic Engineer
General - \$2,000.00; Escrow - \$26,000.00
20. Netta Architects, LLC - Architectural Services
General - \$5,000.00; Escrow - \$7,500.00; Bond Ordinances - \$17,500.00
21. H2M Architects & Engineers, Inc. - Architectural Services
General - \$8,000.00; Bond Ordinances - \$17,500.00
22. Settembrino Architects - Architectural Services
Bond Ordinances - \$17,500.00
23. DRD Appraisals, LLC d/b/a Stuart Appraisal Company - Appraisal Services
General - \$2,500.00

24. Gagliano & Company - Appraisal Services
General - \$5,000.00: Bond Ordinances - \$15,000.00

25. Skyline Environmental, Inc. - Safety, Health, PEOSHA, OSHA & Labor-Related Services
General - \$25,000.00

BE IT FURTHER RESOLVED that all of the aforementioned appointments shall be for the year ending December 31, 2020. These appointments have been made without competitive bidding as "professional services" under the provisions of the Local Public Contracts Law because the services to be performed are to be performed by recognized professionals licensed and/or regulated by law;

BE IT FURTHER RESOLVED that these proposals and agreements shall be on file in the Township Clerk's Office;

BE IT FURTHER RESOLVED that notice of these appointments shall be published as required by law within ten days of the passage of this Resolution;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution shall be forwarded to the Township Administrator and to all Contractors.

No. R-20-6

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-20-7

Date of Adoption: January 3, 2020

TITLE: RESOLUTION APPOINTING ANDREA DIGIOVANNI AS PUBLIC AGENCY COMPLIANCE OFFICER FOR 2020

- - - R E S O L U T I O N - - -

WHEREAS, it is necessary to appoint a Public Agency Compliance Officer; and,

WHEREAS, among the duties to be performed by the Public Agency Compliance Officer is the monitoring of Affirmative Action requirements submitted by vendors contracting with the municipality, which duties have been performed by Township Purchasing Agent, Andrea DiGiovanni;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that Andrea DiGiovanni, Township of Freehold, 1 Municipal Plaza, Freehold, New Jersey 07728, is hereby appointed the Public Agency Compliance Officer for the Township of Freehold for the year 2020;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to the Department of Treasury, Office of Affirmative Action, P.O. Box 209, Trenton, New Jersey 08625; Andrea DiGiovanni-Township Purchasing Agent; Peter R. Valesi-Township Administrator; and Cheryl Horne-Human Resources.

No. R-20-7

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold
Monmouth County, New Jersey

No: R-20-8

Date of Adoption: January 3, 2020

**TITLE: RESOLUTION APPOINTING SANABEL ABOUZEINA AS FUTURE
ASSESSMENT SEARCH OFFICER FOR 2020**

- - - R E S O L U T I O N - - -

WHEREAS, under and by virtue of N.J.S.A. 54: 5-18.1 et seq. inclusive, it is required that the Governing Body of the Municipality, by Resolution, designate either the Municipal Clerk or the Municipal Engineer as the person to make official Certificates as to Liability for Assessment for Municipal Improvements;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that Municipal Clerk Sanabel Abouzeina be and is hereby designated as the person to make such Certificates as to Liability for Assessment for Municipal Improvements as is required by law and by virtue of said statute.

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to Sanabel Abouzeina-Municipal Clerk and Cheryl Horne-Human Resources.

No. R-20-8

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-20-9

Date of Adoption: January 3, 2020

**TITLE: RESOLUTION APPOINTING ANDREA DIGIOVANNI AS
COMMUNITY DEVELOPMENT REPRESENTATIVE AND PETER
VALESI AS ALTERNATE FOR 2020**

- - - R E S O L U T I O N - - -

WHEREAS, the Township of Freehold is a participant in the Monmouth County Community Development Program; and,

WHEREAS, annual appointments must be made designating representatives of the Township to attend and participate in meetings and vote on the matters before the Steering Committee;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that Andrea DiGiovanni, Township Purchasing Agent, be and is hereby appointed Freehold Township Community Development Representative for 2020;

BE IT FURTHER RESOLVED that Peter R. Valesi, Township Administrator, be and is hereby reappointed Freehold Township Alternate Community Development Representative for 2020;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to:

1. Debbie Dovedytis, Program Specialist
Monmouth County Office of Community Development
Hall of Records Annex - One East Main Street
Freehold, NJ 07728
2. Andrea DiGiovanni - Township Purchasing Agent
3. Peter R. Valesi - Township Administrator
4. Cheryl Horne - Human Resources

No. R-20-9

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-20-10

Date of Adoption: January 3, 2020

**TITLE: RESOLUTION APPOINTING CHRISTOPHER BRUNNER AND
JEREMY JEFFRIES AS CLASS II SPECIAL OFFICERS FOR 2020**

- - - R E S O L U T I O N - - -

WHEREAS, Ernest H. Schriefer, Freehold Township Police Chief, has recommended that the Township Committee appoint Class II Special Officers for 2020; and,

NOW, THEREFORE, BE IT RESOLVED that Christopher Brunner and Jeremy Jeffries are hereby appointed Class II Special Officers, pursuant to the authority and under the terms of NJSA 40A:14-146;

BE IT FURTHER RESOLVED that the appointments shall be and are hereby limited in term to the year 2020 and may be revoked by the Township Committee at any time without cause or hearing;

BE IT FURTHER RESOLVED that the duties of the Special Officers appointed herein will be limited and confined to the Freehold Township School System, the issuing of summonses in Fire Zones, Handicap Parking Areas and "No Parking" Zones; Freehold Township Municipal Courtroom Officer; traffic control in special details, Communications Operator and special duties assigned by the Police Chief;

BE IT FURTHER RESOLVED that the Class II Special Officers shall not carry a revolver or other similar weapon when off duty, and the said Officers, so appointed herein, shall not be members of the Police force, and their powers and duties shall cease at the expiration of the term for which they are appointed or upon revocation of the appointments;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to Christopher Brunner; Jeremy Jeffries; Township Administrator Peter R. Valesi; Township Police Chief Ernest H. Schriefer; and Cheryl Horne-Human Resources.

No. R-20-10

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-20-11

Date of Adoption: January 3, 2020

TITLE: RESOLUTION APPOINTING GEORGE HEITZ, ADRIENNE KARON, JOSEPH LYNCH, WILLIAM RODRIGUEZ, JR. AND SALVATORE SIINO AS CLASS III SPECIAL OFFICERS FOR 2020

- - - R E S O L U T I O N - - -

WHEREAS, Ernest H. Schriefer, Freehold Township Police Chief, has recommended that the Township Committee appoint Class III Special Officers for 2020; and,

NOW, THEREFORE, BE IT RESOLVED that George Heitz, Adrienne Karon, Joseph Lynch, William Rodriguez, Jr. and Salvatore Siino are hereby appointed Class III Special Officers, pursuant to the authority and under the terms of NJSA 40A:14-146;

BE IT FURTHER RESOLVED that the appointments shall be and are hereby limited in term through December 31, 2020 and may be revoked by the Township Committee at any time without cause or hearing;

BE IT FURTHER RESOLVED that the Class III Special Officers shall be authorized to exercise full powers and duties similar to those of a full-time Police Officer while providing security at Freehold Township Schools during the hours the Schools are normally in session or when they are occupied by students or teachers; While on duty in the jurisdiction of employment, a Class III Special Officer may respond to offenses or emergencies off School grounds if they occur in the Officer's presence while traveling to a School, but an Officer shall not otherwise be dispatched or dedicated to any assignment off a Township School property;

BE IT FURTHER RESOLVED that the Class III Special Officers' powers and duties shall cease at the expiration of the term for which they are appointed or upon revocation of the appointments;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to George Heitz; Adrienne Karon; Joseph Lynch; William Rodriguez, Jr.; Salvatore Siino; Township Administrator Peter R. Valesi; Township Police Chief Ernest H. Schriefer; and Cheryl Horne-Human Resources.

No. R-20-11

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-20-12

Date of Adoption: January 3, 2020

TITLE: RESOLUTION - ADOPTION OF TEMPORARY BUDGET FOR 2020

- - - R E S O L U T I O N - - -

WHEREAS, N.J.S.A. 40A:4-19 provides for the making of temporary appropriations for the period January 1, 2020 to the date of the adoption of the 2020 Municipal Budget; and,

WHEREAS, the Township Committee of the Township of Freehold, in the County of Monmouth, State of New Jersey, desires to provide an orderly method to meet claims during the period prior to the adoption of the 2020 Municipal Budget; and,

WHEREAS, the total appropriations in the 2019 budget, exclusive of any appropriations made for Debt Service, Capital Improvement and Public Assistance, is the sum of \$36,758,444.92, total appropriations for the 2019 Water and Sewer Utility budget, exclusive of any appropriations made for Debt Service and Capital Improvement, is the sum of \$13,056,251.00, and total appropriations for the 2019 Open Space, Recreation, Farmland and Historic Preservation Trust Fund budget, exclusive of any appropriations made for Debt Service and Capital Improvement, is the sum of \$999,643.27; and,

WHEREAS, 26.25% of the total appropriations in the 2019 budget exclusive of Debt Service, Capital Improvement Fund, and Public Assistance in said budget is the sum of \$9,649,091.79, total appropriations for the 2019 Water and Sewer Utility budget, exclusive of any appropriations made for Debt Service and Capital Improvement, is the sum of \$3,427,265.89 and total appropriations for the 2019 Open Space, Recreation, Farmland and Historic Preservation Trust Fund budget, exclusive of any appropriations made for Debt Service and Capital Improvement, is the sum of \$262,406.36;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold, in the County of Monmouth, State of New Jersey, that the following appropriations be made and a certified copy of this resolution be forwarded to the Chief Financial Officer/Treasurer.

No. R-20-12

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent

Attachment 'A'

**TOWNSHIP OF FREEHOLD
TEMPORARY APPROPRIATIONS – 2020
CURRENT FUND**

GENERAL ADMINISTRATION

| | |
|---|--------------|
| Administrative and Executive | |
| Salaries and Wages | \$ 80,000.00 |
| Other Expenses | 3,000.00 |
| Public Information Officer | |
| Salaries and Wages | 6,400.00 |
| Other Expenses | 500.00 |
| Purchasing | |
| Salaries and Wages | 18,500.00 |
| Other Expenses | 12,000.00 |
| Human Resources | |
| Salaries and Wages | 38,000.00 |
| Other Expenses | 10,000.00 |
| Mayor and Committee | |
| Salaries and Wages | 19,000.00 |
| Other Expenses | 5,000.00 |
| Municipal Clerk | |
| Salaries and Wages | 65,000.00 |
| Other Expenses | 30,000.00 |
| Elections | |
| Other Expenses | 1,000.00 |
| Financial Administration | |
| Salaries and Wages | 57,000.00 |
| Other Expenses | 16,000.00 |
| Audit Services | |
| Other Expenses | 15,000.00 |
| Information Technology | |
| Salaries and Wages | 45,000.00 |
| Other Expenses | 30,000.00 |
| Revenue Administration (Tax Collection) | |
| Salaries and Wages | 31,000.00 |
| Other Expenses | 11,000.00 |
| Tax Assessment Administration | |
| Salaries and Wages | 52,000.00 |
| Other Expenses | 90,000.00 |
| Legal Services and Costs | |
| Other Expenses | 100,000.00 |
| Affordable Housing Services and Costs | |
| Other Expenses | 30,000.00 |

| | |
|------------------------------------|------------|
| Engineering | |
| Salaries and Wages | 130,000.00 |
| Other Expenses | 7,000.00 |
| Historical Preservation Commission | |
| Other Expenses | 200.00 |

MUNICIPAL LAND USE ADMINISTRATION

| | |
|--------------------|-----------|
| Planning Board | |
| Salaries and Wages | 48,000.00 |
| Other Expenses | 17,000.00 |

STATE UNIFORM CONSTRUCTION CODE

| | |
|--------------------------------|------------|
| Uniform Construction Code | |
| Salaries and Wages | 200,000.00 |
| Other Expenses | 5,000.00 |
| Zoning and Housing Enforcement | |
| Salaries & Wages | 67,000.00 |
| Other Expenses | 9,000.00 |

INSURANCE

| | |
|--------------------------------|--------------|
| General Liability Insurance | 149,600.00 |
| Workers Compensation Insurance | 179,400.00 |
| Group Insurance for Employees | 2,500,000.00 |

PUBLIC SAFETY

| | |
|---|--------------|
| Police | |
| Salaries and Wages | 2,407,250.00 |
| Salaries and Wages – School Security Officers | 46,000.00 |
| Other Expenses | 75,000.00 |
| Office of Emergency Management | |
| Salaries and Wages | 4,000.00 |
| Bureau of Fire Prevention | |
| Salaries and Wages | 12,000.00 |
| Other Expenses | 1,000.00 |
| Uniform Fire Safety | |
| Salaries and Wages | 36,000.00 |
| Municipal Prosecutor | |
| Other Expenses | 20,000.00 |

DEPARTMENT OF PUBLIC WORKS

| | |
|------------------------------|------------|
| Streets and Road Maintenance | |
| Salaries and Wages | 330,000.00 |
| Other Expenses | 100,000.00 |
| Snow Removal | |
| Salaries and Wages | 100,000.00 |
| Other Expenses | 100,000.00 |

| | |
|---|------------|
| Shade Tree Commission | |
| Salaries and Wages | 30,000.00 |
| Other Expenses | 1,000.00 |
| Recycling | |
| Salaries and Wages | 36,000.00 |
| Other Expenses | 300,000.00 |
| Public Buildings and Grounds | |
| Salaries and Wages | 132,000.00 |
| Other Expenses | 30,000.00 |
| Equipment Maintenance and Repairs | |
| Salaries and Wages | 154,000.00 |
| Other Expenses | 100,000.00 |
| HEALTH AND HUMAN SERVICES | |
| Board of Health | |
| Salaries and Wages | 110,000.00 |
| Other Expenses | 30,000.00 |
| Animal Control | |
| Other Expenses | 20,100.00 |
| PARKS AND RECREATION | |
| Parks and Recreation | |
| Salaries and Wages | 145,000.00 |
| Other Expenses | 35,000.00 |
| Senior Center | |
| Salaries and Wages | 55,500.00 |
| Other Expenses | 7,000.00 |
| UTILITIES | |
| Electricity | 50,000.00 |
| Street Lighting | 75,000.00 |
| Telephone and Telecommunications | 30,000.00 |
| Water and Sewer | 10,000.00 |
| Natural Gas | 40,000.00 |
| Gasoline | 80,000.00 |
| MUNICIPAL COURT | |
| Municipal Court | |
| Salaries and Wages | 131,000.00 |
| Other Expenses | 5,000.00 |
| Public Defender | |
| Other Expenses | 5,000.00 |
| STATUTORY EXPENDITURES | |
| Social Security System (O.A.S.I.) | 370,000.00 |
| Defined Contribution Retirement Program | 2,000.00 |

FEDERAL AND STATE GRANTS

Certified Local Government Grant 9,000.00

INTERLOCAL SERVICE AGREEMENTS

Streets and Road Maintenance – Fuel 80,000.00

Equipment Maintenance – Automotive 10,000.00

Board of Health

Salaries and Wages 74,000.00

Other Expenses 15,000.00

Board of Health - VNA

Salaries and Wages 1,900.00

Other Expenses 500.00

Board of Health – Monmouth Regional HICMC

Salaries and Wages 2,000.00

Other Expenses 1,500.00

Board of Health - VNA Lead Assessor

Salaries and Wages 1,650.00

Other Expenses 2,000.00

Regional Information Technology Services

Salaries and Wages 55,000.00

Regional Licensed Operational Services

Salaries and Wages 35,000.00

UCC Services – Freehold Borough 15,000.00

Municipal Court – Township of Marlboro

Salaries and Wages 7,000.00

School Security Detail 46,000.00

Western Monmouth Active Shooter Training 1,000.00

SUB-TOTAL 9,649,000.00

MUNICIPAL DEBT SERVICE

Interest on Bonds 184,525.00

MCIA Lease – Interest 137,479.00

TOTAL 2020 TEMPORARY APPROPRIATIONS

CURRENT FUND \$ 9,971,004.00

**TOWNSHIP OF FREEHOLD
 TEMPORARY APPROPRIATIONS – 2020
 WATER-SEWER UTILITY FUND**

APPROPRIATIONS

| | |
|-----------------------------------|---------------|
| Operating | |
| Salaries and Wages | \$ 450,000.00 |
| Other Expenses | 2,942,000.00 |
| Statutory Expenditures | |
| Social Security System (O.A.S.I.) | 35,000.00 |

SUB-TOTAL WATER AND SEWER UTILITY 3,427,000.00

CAPITAL OUTLAYS

| | |
|----------------|------------|
| Capital Outlay | 185,000.00 |
|----------------|------------|

DEBT SERVICE

| | |
|---|-----------|
| Debt Service – Interest on Bonds | 63,919.00 |
| Debt Service - MCIA Capital Equipment Lease | 8,563.00 |

**TOTAL 2020 TEMPORARY APPROPRIATIONS
 WATER/SEWER UTILITY FUND \$ 3,684,482.00**

**TOWNSHIP OF FREEHOLD
 TEMPORARY APPROPRIATIONS – 2020
 OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION
 TRUST FUND**

APPROPRIATIONS

| | |
|--|--------------|
| Maintenance of Lands for Recreation and Conservation | |
| Salaries and Wages | \$ 60,000.00 |
| Other Expenses | 202,000.00 |

SUB-TOTAL OPEN SPACE, RECREATION,
 FARMLAND AND HISTORIC PRESERVATION
 TRUST FUND 262,000.00

DEBT SERVICE

| | |
|---------------------------|-----------|
| Payment of Bond Principal | 17,118.00 |
| Interest on Bonds | 26,190.00 |

**TOTAL 2020 TEMPORARY APPROPRIATIONS
 OPEN SPACE, RECREATION, FARMLAND
 AND HISTORIC PRESERVATION TRUST FUND \$ 305,308.00**



Resolution of the Township of Freehold
Monmouth County, New Jersey

No: R-20-13

Date of Adoption: January 3, 2020

**TITLE: RESOLUTION AUTHORIZING THE TOWNSHIP OF FREEHOLD
2020 CASH MANAGEMENT PLAN**

- - - R E S O L U T I O N - - -

WHEREAS, N.J.S.A. 40A:5-14 of the Local Fiscal Affairs Law requires that every local unit shall adopt a "Cash Management Plan" and shall deposit in an interest bearing account, all available public funds pursuant to the plan;

NOW, THEREFORE, BE IT RESOLVED that the Township of Freehold, County of Monmouth, State of New Jersey, hereby adopts the annexed "Cash Management Plan" policy to be utilized by the Township of Freehold for the year 2020; and

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to the Township Administrator and Chief Financial Officer/Treasurer.

CASH MANAGEMENT PLAN OF THE TOWNSHIP OF FREEHOLD,
COUNTY OF MONMOUTH, NEW JERSEY

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Freehold, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits, if permitted, or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety and preservation of principal value, the liquidity (regarding its availability for the intended purposes) and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

A. The Plan is intended to cover the deposit and/or investment of the following Funds and Accounts of the Township of Freehold:

1. Current Fund
 - a. Current
 - b. Investment Account
 - c. Grant Fund

2. General Capital Fund

3. Water-Sewer
 - a. Operating Fund
 - b. Investment Account
 - c. Capital Fund

4. Special Trust Assessment Fund

5. Trust Funds
 - a. Animal Control Fund
 - b. Law Enforcement Trust Fund
 - c. Open Space Trust Fund
 - d. Unemployment Trust Fund
 - e. Developer Escrow Trust Fund
 - f. Mount Laurel Housing Trust Fund
 - g. Consolidated Trust
 - h. Road Projects
 - i. Detention Projects
 - j. Fire Bureau Dedicated Penalties
 - k. Construction Dedicated Penalties
 - l. Recreation Trust
 - m. Parks and Recreation Senior Center Trust
 - n. Payroll Fund
 - o. Self Insurance

B. The Plan is not intended to cover the deposit and/or investment of the following Funds and Accounts of the Township, specifically:

Petty Cash Funds

Change Funds

Tax Title Lien Trust Account

Municipal Court Fine Account

Municipal Court Bail Account

Employee Benefit Reimbursement Account (Payroll Flexible Spending Account)

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF FREEHOLD AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer/Treasurer or Township Administrator of the Township of Freehold are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making such Deposits or any Permitted Investments, such officials of the Township of Freehold are directed to supply a written copy of this Plan to any other interested party.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any Certificates of Deposit which are not otherwise invested in "Permitted Investments as provided for in the Plan".

Amboy National Bank
Bank of New York Mellon
First Commerce Bank
Investors Bank
New Jersey Community Bank
OceanFirst Bank
PNC Bank
Provident Bank
Santander Bank
Sun National Bank
TD Bank
Valley National Bank
Wells Fargo Bank

All depositories must conform to the Government Unit Deposit Protection Act (GUDPA), and shall provide a Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis. In addition, designated depositories shall maintain maximum FDIC or FSLIC coverage of all Township funds on deposit as permitted by law.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Officials of the Township of Freehold referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits.

Acacia Investment Advisory Group, Inc.
Detalus Investment Advisors, LLC
MBIA Municipal Investors Service Corporation, Program Administrator
Wells Fargo Bank, N.A.
State of New Jersey Cash Management Fund/Morgan Stanley Trust,
Citigroup Global Transaction Services, Custodian Bank
New Jersey Asset and Rebate Management Program (ARM)

VI. DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S.A. 40A:5-15, into appropriate operating accounts. Non-interest and interest bearing operating and capital accounts shall be regularly monitored for the availability of funds for investment opportunities. Debt Service and Trust accounts shall be maintained in accordance with Federal and State statutes, regulating such funds. Payroll, Developers' Escrow deposits and other agency funds, which represent funds of individuals and other organizations held by the Township, shall be deposited in interest bearing accounts, unless applicable State statutes direct otherwise. Grant funds shall be deposited in accordance with the regulations of the granting government or agency.

Where compensating balances are required by any designated depository to offset the cost of services provided an agreement between the Township and the depository shall be executed, specifying the charge for each service and the balance required offsetting each charge. Said agreement shall be reviewed on an annual basis.

VII. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official(s) are hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government Money Market Mutual Funds;
- (3) Any Obligations that a Federal Agency or a Federal Instrumentality has issued in accordance with an Act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local Government Investment Pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4) or

(8) Agreements for the repurchase of fully collateralized securities if:

(a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;

(b) the custody of collateral is transferred to a third party;

(c) the maturity of the agreement is not more than 30 days;

(d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and,

(e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "Government Money Market Mutual Fund" and "Local Government Investment Pool" shall have the following definitions:

Government Money Market Mutual Fund -

An Investment company or Investment Trust:

(a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940", 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.

(b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and

(c) which has:

(i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or

(ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940", 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

"Local Government Investment Pool". An investment pool:

(a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;

(b) which is rated in the highest category by a nationally recognized statistical rating organization;

(c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;

(d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act", P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;

(e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

(f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the Grant Fund and accounts shall be further limited as to maturities, specific investments or otherwise.

VIII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Freehold, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Freehold to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Township of Freehold or by a third party custodian prior to or upon the release of the Township of Freehold's funds.

IX. PETTY CASH FUND

Reimbursements for expenditures through the Petty Cash Fund shall be made within the limits approved by the Director of the Division of Local Government Services. The Petty Cash Fund shall be maintained in accordance with N.J.S.A. 40A: 5-21. Petty Cash Funds shall be maintained in the following amounts:

| | |
|---|----------|
| Director of Finance. | \$500.00 |
| Municipal Court. | \$150.00 |
| Board of Parks and Recreation Commission. | \$200.00 |
| Senior Center. | \$200.00 |

X. CHANGE FUNDS

Change Funds have been established by past resolutions of the Governing Body to provide change to taxpayers making payments to the following departments:

| | |
|---|----------|
| Tax Collection/Utility Departments. | \$200.00 |
| Township Clerk. | \$ 50.00 |
| Recreation. | \$100.00 |
| Police. | \$100.00 |
| Board of Health. | \$ 50.00 |
| Municipal Court. | \$800.00 |
| Senior Center. | \$ 25.00 |

XI. BONDING

a. The following officials shall be covered by surety bonds; said surety bonds to be examined by the Township Auditor to insure their proper execution:

- Chief Financial Officer/Treasurer/Director of Finance
- Tax Collector
- Water and Sewer Utility Collector
- Court Administrator
- Magistrate

b. Staff members of the Chief Financial Officer's office and the Tax/Utility Collection office not covered by separate surety bonds shall be covered by a Public Employee's Blanket Bond.

XII. TOWNSHIP AUDITOR

The Township Investment practices (including compliance with N.J.S.A. 40A:5-14) and the agreement for banking services and compensation thereof shall be reviewed by the Township Auditor as part of the annual audit, as required by N.J.S.A. 40A:5-4.

If at any time, this Cash Management Plan conflicts with any regulation of the State of New Jersey, or any department thereof, the applicable State Statute shall apply.

XIII. REPORTING REQUIREMENTS

Each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township of Freehold a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- a. The name of any institution holding funds of the Township of Freehold as a Deposit or a Permitted Investment.
- b. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- c. The class or type of securities purchased or Deposits made.
- d. The book value of such Deposits or Permitted Investments.
- e. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- f. The fees incurred to undertake such Deposits or Permitted Investments.
- g. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- h. All other information which may be deemed reasonable from time to time by the governing body of the Township of Freehold.

XIV. TERM OF PLAN

This Plan shall be in effect from January 1, 2020 to December 31, 2020. Attached to this Plan is a Resolution of the governing body of the Township or Freehold approving this Plan for such period of time. This Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee, the Designated Official(s) are directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan.

No. R-20-13

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold
Monmouth County, New Jersey

No: R-20-14

Date of Adoption: January 3, 2020

**TITLE: RESOLUTION SETTING SALARIES IN ACCORDANCE WITH THE
2020 SALARY ORDINANCE**

- - - R E S O L U T I O N - - -

WHEREAS, the Township Committee had adopted a Salary Ordinance which contains salary ranges within various job classifications; and,

WHEREAS, within each of those ranges, specific salaries have been assigned for each position;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Freehold that the salaries assigned within the salary range established by the previously adopted Salary Ordinance are set forth on Exhibit A attached hereto;

BE IT FURTHER RESOLVED that such salaries as set forth on Exhibit A may be subject to adjustment at the anniversary date of employment with the Township of the individual holding each position. The salaries herein are accurate representations of full-year not-to-exceed salaries. However, adjustments to salaries may be administratively performed in accordance with policy changes, departmental promotions, transfers to new positions, required increments for certain positions, and the terms and provisions of collective bargaining or professional agreements;

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to the Chief Financial Officer and Personnel Officer.

No. R-20-14

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent

TOWNSHIP OF FREEHOLD
SALARY RESOLUTION EXHIBIT A

| | |
|---|--------------|
| Account Clerk | \$39,816.25 |
| Account Clerk | \$43,350.00 |
| Account Clerk | \$37,197.45 |
| Account Clerk | \$33,108.15 |
| Account Clerk | \$45,105.59 |
| Accounting Assistant | \$57,757.06 |
| Assistant Director of Information Tech. | \$98,500.00 |
| Assistant Municipal Engineer | \$105,228.38 |
| Assistant Sewer Superintendent/Asst. Water Superintendent | \$89,366.70 |
| Assistant Supervisor Rec. Maint. | \$66,446.70 |
| Assistant Violations Clerk | \$34,904.38 |
| Assistant Violations Clerk | \$37,203.37 |
| Building Inspector | \$70,303.08 |
| Building Inspector/Plumbing Inspector | \$70,422.12 |
| Building Maintenance Worker | \$14,999.00 |
| Building Maintenance Worker/Maint Rep. | \$38,690.00 |
| Building Service Worker (2) | \$38,220.00 |
| Chief Public Safety Tele-Communicator | \$14,999.00 |
| Clerk I Bilingual English/Spanish | \$64,750.00 |
| Clerk II | \$41,200.00 |
| Committee Member | \$8,250.00 |
| Committee Member (3) | \$9,000.00 |
| Construction Official | \$112,597.50 |
| Coord. Sched. Rec Activ. | \$59,054.23 |
| Data Process Technician | \$56,000.00 |
| Deputy Clerk | \$48,000.00 |
| Deputy Mayor | \$9,000.00 |
| Deputy Municipal Court Administrator | \$69,244.11 |
| Deputy Municipal Court Administrator | \$49,079.28 |
| Deputy Tax Assessor | \$50,000.00 |
| Director of Finance | \$138,433.83 |
| Director Recreation/Community Center | \$61,503.42 |
| Drafting Technician/GIS Specialist | \$64,958.99 |
| Equipment Operator | \$49,827.00 |
| Executive Secretary | \$83,961.60 |
| Executive Assistant | \$69,055.00 |
| Fire Official | \$73,564.56 |
| Fire Prevention Specialist | \$50,575.52 |
| General Supervisor – Public Works | \$75,019.32 |
| General Supervisor – Public Works | \$78,403.33 |
| Health Officer | \$144,528.48 |

TOWNSHIP OF FREEHOLD
SALARY RESOLUTION EXHIBIT A

| | |
|---|--------------|
| Housing & Zoning Inspector | \$55,000.00 |
| Keyboarding Clerk I | \$37,621.79 |
| Keyboarding Clerk I | \$37,339.88 |
| Keyboarding Clerk I | \$39,339.88 |
| Keyboarding Clerk I | \$35,500.00 |
| Keyboarding Clerk I | \$47,000.00 |
| Keyboarding Clerk I | \$38,384.20 |
| Keyboarding Clerk I | \$34,590.95 |
| Keyboarding Clerk I | \$42,188.57 |
| Keyboarding Clerk II | \$39,136.77 |
| Keyboarding Clerk II | \$50,087.87 |
| Keyboarding Clerk II | \$61,864.76 |
| Laborer 1 – Public Utilities (2) | \$33,148.00 |
| Laborer 1 – Public Utilities | \$34,612.00 |
| Laborer 1 – Public Works (2) | \$33,880.00 |
| Laborer 1 – Recreation | \$33,200.00 |
| Laborer 1 – Recreation (2) | \$33,985.00 |
| Laborer 1 – Recreation | \$34,769.00 |
| Laborer 2 – Building & Grounds | \$58,856.04 |
| Laborer 2 – Public Works | \$40,415.00 |
| Laborer 3 – Recreation | \$55,944.00 |
| Maint Wkr I Grnds/Maint. Repairer | \$41,513.00 |
| Maint Wkr I Grounds (2) | \$37,278.00 |
| Maint Wkr II Grounds | \$44,337.00 |
| Maint Wkr II Grounds | \$44,807.00 |
| Mayor | \$10,000.00 |
| Mechanic | \$58,297.00 |
| Mechanic | \$56,885.00 |
| Mechanic | \$54,532.00 |
| Mechanic | \$53,591.00 |
| Mechanic Helper | \$42,298.00 |
| Mechanical Insp/Plumbing Subcode Official | \$56,153.84 |
| Municipal Clerk | \$74,000.00 |
| Mun. Pks Sup/Sup Rec. | \$126,637.61 |
| Municipal Administrator | \$213,310.37 |
| Municipal Court Administrator | \$98,118.53 |
| Municipal Court Judge | \$104,426.34 |
| Municipal Department Head | \$134,950.00 |
| Omnibus Driver | \$31,025.00 |
| Payroll Clerk | \$69,000.00 |
| Planner Trainee | \$84,000.00 |

TOWNSHIP OF FREEHOLD
SALARY RESOLUTION EXHIBIT A

| | |
|--|--------------|
| Plumbing Inspector | \$68,230.84 |
| Police Captain | \$177,957.00 |
| Police Chief | \$197,649.00 |
| Police Lieutenant | \$163,552.00 |
| Police Lieutenant (2) | \$164,326.00 |
| Police Lieutenant | \$165,099.00 |
| Police Lieutenant | \$165,873.00 |
| Police Lieutenant | \$166,214.00 |
| Police Officer (2) | \$50,564.00 |
| Police Officer (7) | \$50,564.00 |
| Police Officer (4) | \$67,608.00 |
| Police Officer (5) | \$73,644.00 |
| Police Officer (3) | \$85,717.00 |
| Police Officer (2) | \$98,393.00 |
| Police Officer | \$111,673.00 |
| Police Officer (21) | \$126,381.00 |
| Police Officer (6) | \$128,941.00 |
| Police Records Clerk | \$32,126.35 |
| Police Records Clerk | \$38,634.57 |
| Police Sergeant | \$145,935.00 |
| Police Sergeant | \$151,007.00 |
| Police Sergeant (2) | \$147,633.00 |
| Police Sergeant (3) | \$145,237.00 |
| Police Sr. Clerk Stenographer | \$55,354.84 |
| Principal Purchasing Assistant | \$70,013.00 |
| Pr. Reg. Environ. Health Spec. | \$102,227.23 |
| Public Utilities Licensed Operational Services – Aberdeen | \$12,500.00 |
| Public Utilities Licensed Operational Services – Farmingdale | \$6,200.00 |
| Public Utilities Licensed Operational Services – Farmingdale | \$4,000.00 |
| Public Utilities Licensed Operational Services – FRHSD | \$11,000.00 |
| Public Utilities Licensed Operational Services – FRHSD (3) | \$300.00 |
| Public Utilities Licensed Operational Services – Howell | \$12,400.00 |
| Public Utilities Licensed Operational Services – Howell | \$2,000.00 |
| Public Utilities Licensed Operational Services – Keyport | \$14,000.00 |
| Public Utilities Licensed Operational Services – Keyport (3) | \$1,000.00 |
| Public Utilities Licensed Operational Services – MRRSA | \$4,500.00 |
| Public Works Inspector | \$54,774.39 |
| Public Works Superintendent | \$121,987.71 |
| Recycling Operator | \$44,180.00 |
| Registered Environ. Health Spec. | \$57,743.75 |
| Registered Environ. Health Spec. (2) | \$61,960.06 |

TOWNSHIP OF FREEHOLD
SALARY RESOLUTION EXHIBIT A

| | |
|---------------------------------------|--------------|
| Registrar Vital Statistics BI SP/Eng. | \$57,000.00 |
| Road Repairer 1 (2) | \$37,488.00 |
| Road Repairer 1 | \$38,063.00 |
| Road Repairer 2 | \$44,180.00 |
| Road Repairer 3 | \$46,533.00 |
| Sewer Rep 1/Water Rep 1 | \$35,543.00 |
| Sewer Rep 1/Water Rep 1 | \$40,745.00 |
| Sewer Rep 1/Water Rep 1/WTPO | \$51,238.00 |
| Sewer Rep 1/Water Rep 1/WTPO | \$51,408.00 |
| Sewer Rep 2/Water Rep 3 | \$42,298.00 |
| Sewer Supt/Water Supt | \$133,875.86 |
| Sr. Account Clerk | \$45,086.31 |
| Sr. Building Maintenance Worker | \$62,186.34 |
| Sr. Maintenance Repairer | \$73,182.54 |
| Sr. Pub Works Repairer | \$54,532.00 |
| Sr. Pub Works Repairer | \$55,473.00 |
| Sr. Pub Works Repairer | \$56,553.67 |
| Sr. Recycling Operator | \$53,120.00 |
| Sr. WTPO/Sr. WTPR. | \$55,473.00 |
| Sup Sew/Sup Water | \$75,382.42 |
| Sup WTPO | \$73,578.37 |
| Supervising Mechanic | \$108,581.53 |
| Systems Analyst | \$56,000.00 |
| Tax Assessor | \$111,418.86 |
| Tax Collector | \$96,000.00 |
| Tech. Asst. Construction Official | \$55,101.82 |
| Township Engineer | \$155,591.57 |
| Tree Maintenance Worker | \$47,160.00 |
| Water Meter Reader/Rep. | \$40,745.00 |
| Water Treatment Plant Operator | \$49,090.00 |

TOWNSHIP OF FREEHOLD
SALARY RESOLUTION EXHIBIT A

PAY RATE FOR PART TIME AND SEASONAL EMPLOYEES

| | |
|-----------------------------|-------------------|
| Account Clerk | \$14.00/hour |
| Alternate Deputy Registrar | \$1,000.00/annual |
| Building Subcode Official | \$30.00/hour |
| Camp First Aid | \$27.50/hour |
| Center Attendant | \$15.00/hour |
| Clerk 1 | \$13.00/hour |
| Clerk 1 | \$13.75/hour |
| Clerk 1 | \$17.75/hour |
| Clerk 2 | \$25.00/hour |
| Counselor | \$8.25/hour |
| Counselor | \$8.50/hour |
| Counselor | \$8.75/hour |
| Counselor | \$9.00/hour |
| Counselor | \$9.25/hour |
| Dog Census Taker | \$10.00/hour |
| Door Monitor | \$10.00/hour |
| Electrical Subcode Official | \$33.00/hour |
| Electrical Subcode Official | \$34.75/hour |
| Emergency Management Coord. | \$5,000.00/annual |
| Fire Subcode Official | \$40.00/hour |
| Fire Prevention Inspector | \$15.00/hour |
| Head Counselor | \$17.00/hour |
| Helper | \$11.00/hour |
| Helper | \$11.50/hour |
| Helper | \$12.00/hour |
| Helper | \$15.00/hour |
| Helper – Public Works | \$18.00/hour |
| Helper – Recreation | \$18.00/hour |
| Housing Inspector | \$16.00/hour |
| Housing Inspector Trainee | \$15.50/hour |
| Instructor (2) – Recreation | \$40.00/hour |
| Instructor – Senior Center | \$38.50/hour |
| Instructor – Senior Center | \$30.00/hour |
| Keyboarding Clerk 1 | \$12.50/hour |
| Keyboarding Clerk 1 | \$13.00/hour |
| Keyboarding Clerk 1 | \$13.50/hour |
| Keyboarding Clerk 1 | \$18.50/hour |
| Keyboarding Clerk 1 | \$16.50/hour |
| Laborer | \$16.25/hour |

TOWNSHIP OF FREEHOLD
SALARY RESOLUTION EXHIBIT A

| | |
|--|---------------|
| Maint. Man Park Crew | \$15.00/hour |
| Messenger | \$14.00/hour |
| Omnibus Driver | \$15.00/hour |
| Omnibus Driver | \$15.50/hour |
| Omnibus Driver | \$16.00/hour |
| Plumbing Inspector | \$19.25/hour |
| Plumbing Subcode Official | \$37.75/hour |
| Police Records Clerk | \$30.00/hour |
| Public Safety Attendant (4) | \$17.50/hour |
| Public Safety Attendant | \$11.50/hour |
| Public Safety Attendant (4) | \$13.50 /hour |
| Registered Environmental Health Specialist Trainee | \$16.00/hour |
| Receptionist | \$15.00/hour |
| Receptionist | \$13.30/hour |
| Rec Leader – Sr. Counselor | \$17.75/hour |
| Referee | \$10.25/hour |
| School Traffic Guard (4) | \$35.00/hour |
| School Traffic Guard (2) | \$15.00/hour |
| Scorekeeper Youth Program | \$16.50/hour |
| Special Events | \$9.00/hour |
| Special Events | \$26.50/hour |
| Spec. Police Officer Class II (2) | \$10.00/hour |
| Spec. Police Officer Class III (4) | \$30.00/hour |
| Supervisor | \$30.00/hour |
| Supervisor | \$10.00/hour |
| Supervisor | \$13.50/hour |
| | \$15.00/hour |



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-20-15

Date of Adoption: January 3, 2020

TITLE: RESOLUTION AUTHORIZING HEALTH CARE BENEFITS BUY OUTS PURSUANT TO CHAPTER 47, SUBSECTION 47-26 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF FREEHOLD

- - - R E S O L U T I O N - - -

WHEREAS, on June 22, 1999, the Township Committee adopted an Ordinance on Health Care Benefits Buy Outs, of the Revised General Ordinances of the Township of Freehold; and,

WHEREAS, this section provides for payment to Township employees who are eligible for and who opted for health care coverage from a source other than the Township; and,

WHEREAS, providing for such incentive and payment is of monetary benefit to the Township and to the employee;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Freehold that the following employees are entitled to the following buy out payments for 2020 pursuant to the Ordinance in Chapter 47, Subsection 47-26:

| | | |
|---------------------------|--------|------------|
| Joseph Amari | Dental | \$150.00 |
| Manny Dasilva | Dental | \$150.00 |
| George Baumann | Health | \$4,800.00 |
| Matthew Bryant | Health | \$4,800.00 |
| Pat Buro | Health | \$4,800.00 |
| Earl Cain | Health | \$4,800.00 |
| Kim Chatman | Health | \$4,800.00 |
| Clay Davis Jr. | Health | \$4,800.00 |
| Anthony Delle Chiaie | Health | \$4,800.00 |
| Patricia Fuschetto-Entler | Health | \$4,800.00 |
| Jessica Habeck | Health | \$4,800.00 |
| Richard Hudak | Health | \$4,800.00 |
| James Kolis | Health | \$4,800.00 |
| Christopher McCormack | Health | \$4,800.00 |

| | | |
|--------------------|---------------|------------|
| Jimmy Santiago | Health | \$4,800.00 |
| Tina Smilek | Health | \$4,800.00 |
| David Velez | Health | \$4,800.00 |
| Michael Ventriglio | Health | \$4,800.00 |
| Karl White | Health | \$4,800.00 |
| Joseph Winowski | Health | \$4,800.00 |
| | | |
| Brian Caruso Jr. | Health/Dental | \$4,950.00 |
| Alexander Fay | Health/Dental | \$4,950.00 |
| Todd Feuster | Health/Dental | \$4,950.00 |
| Sean Foley | Health/Dental | \$4,950.00 |
| William Gallo | Health/Dental | \$4,950.00 |
| Anthony Gerbavac | Health/Dental | \$4,950.00 |
| Scott Keenan | Health/Dental | \$4,950.00 |
| Jarrad Kodran | Health/Dental | \$4,950.00 |
| Melissa Koenig | Health/Dental | \$4,950.00 |
| Mark McKeever | Health/Dental | \$4,950.00 |
| Justin Nunno | Health/Dental | \$4,950.00 |
| Carston Raab | Health/Dental | \$4,950.00 |
| Rudy Soma | Health/Dental | \$4,950.00 |
| Robert Thornton | Health/Dental | \$4,950.00 |
| Anthony Trozzi | Health/Dental | \$4,950.00 |

No. R-20-15

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold
Monmouth County, New Jersey

No: R-20-16

Date of Adoption: January 3, 2020

**TITLE: RESOLUTION AUTHORIZING THE CANCELLATION OF
CERTAIN TAX SALE CERTIFICATES DURING 2020**

- - - R E S O L U T I O N - - -

WHEREAS, the Township of Freehold has, from time to time, acquired certain tax sale certificates as a result of annual tax sales held by the municipality to enforce the collection of municipal liens; and,

WHEREAS, the amounts required for the satisfaction of the aforesaid tax sale certificates are deposited with the Collector of Taxes of the Township of Freehold by the owners of record or by parties in interest; and,

WHEREAS, during the year, the Collector of Taxes advises the Mayor and Clerk of the Township of Freehold to cancel the aforesaid certificates; and,

WHEREAS, NJSA 54:5-111.1 permits certain officers of the municipality to execute certificates of cancellation when authorized by resolution of the governing body;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that the Mayor and Township Clerk be and are hereby authorized to sign and execute any and all documents which may be necessary to effectuate the cancellation of said tax sale certificates during 2020;

BE IT FURTHER RESOLVED that the Clerk of the Township of Freehold is hereby authorized to forward a certified copy of this Resolution to the Freehold Township Tax Collector.

No. R-20-16

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-20-17

Date of Adoption: January 3, 2020

**TITLE: RESOLUTION AUTHORIZING VARIOUS ACTIONS TO BE TAKEN
BY THE TAX ASSESSOR AND TAX COLLECTOR**

- - - R E S O L U T I O N - - -

WHEREAS, during the course of the performance of his duties, it is necessary that the Township Tax Assessor initiate various proceedings and take other action before the Monmouth County Board of Taxation and the various divisions of the NJ Superior Court, including the Tax Court and the NJ Supreme Court, including, but not limited to, the filing of complaints for rollback taxes, correction of errors, answers, counterclaims, consent orders and/or stipulations of settlement; and,

WHEREAS, the Township Committee has determined that the Township Tax Assessor should be vested with the necessary authority to carry out the discretion which it desires to allow him;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that it hereby authorizes the Township Tax Assessor to undertake the filing of complaints, petitions, answers, counterclaims, motions and consent orders, as well as any and all other documents which, in the opinion of the Township Tax Assessor, are reasonable and necessary to carry out the functions of his Office and to protect the interest of the Township of Freehold;

BE IT FURTHER RESOLVED that the Township Committee has determined, upon application to and approval by the Tax Assessor, a 100% totally disabled veteran shall have a refund of taxes collected as of the date of application, to be issued by the Tax Collector;

BE IT FURTHER RESOLVED that the Township Tax Assessor is hereby authorized to execute or direct the execution of stipulations of settlement in any and all tax appeal matters, within the following parameters:

1. The amount of reduction of assessment shall be 15% or less of the original assessment;
2. The proposed settlement has been reviewed and approved by each of the following:

- a. Tax Assessor
- b. Tax Collector
- c. Township Administrator
- d. Township Attorney
- e. Special Tax Counsel, if any

No. R-20-17

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-20-18

Date of Adoption: January 3, 2020

TITLE: RESOLUTION SETTING THE INTEREST RATE ON DELINQUENT TAXES

- - - R E S O L U T I O N - - -

WHEREAS, Statutes provide for the setting of an interest rate to be charged on all delinquent taxes and assessments; and,

WHEREAS, the Township Committee of the Township of Freehold desires to establish the interest rate to be charged on all delinquent taxes and assessments, said interest to be waived within a ten (10) day period after they become due; On the eleventh day of delinquency, interest shall be calculated from the date the tax was payable until the date of actual payment; and,

WHEREAS, Statutes further provide for the Township to designate an employee who would be authorized to cancel property tax refunds or delinquencies, and utilities credits or balances, which are less than \$10.00;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that, pursuant to the provisions of NJSA 54:4-67, the rate of interest to be charged for the non-payment of taxes and assessments on or before the day when the same become delinquent is hereby fixed at eight percent (8%) per annum on the first \$1,500 of delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500. In addition, the Township will set an additional charge of six percent (6%) per annum on all delinquent accounts in excess of \$10,000, or the maximum allowed by Statute, whichever is greater;

BE IT FURTHER RESOLVED that the Township Tax Collector is hereby authorized to cancel any property tax refunds or delinquencies, and utilities credits or balances, of less than \$10.00;

BE IT FURTHER RESOLVED that the Township Tax Collector is hereby authorized to sign Proof of Claim documents in reference to Bankruptcy;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to Elizabeth Kiernan, Township Tax Collector.

No. R-20-18

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-20-19

Date of Adoption: January 3, 2020

TITLE: RESOLUTION AUTHORIZING AGREEMENT WITH BROWN & BROWN METRO, INC. FOR RISK MANAGEMENT CONSULTANT SERVICES

- - - R E S O L U T I O N - - -

WHEREAS, the Township of Freehold is a member of the Monmouth County Municipal Joint Insurance Fund; and,

WHEREAS, the bylaws of said Funds require that each Governing Body appoint a Risk Management Consultant to perform various professional services as detailed in the bylaws; and,

WHEREAS, the Board of Fund Commissioners established a fee equal to six percent (6%) of the Municipal assessment, which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and,

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW, THEREFORE, BE IT RESOLVED that the Freehold Township Committee does hereby appoint Brown and Brown Metro as its Risk Management Consultant in accordance with the Fund's bylaws;

BE IT FURTHER RESOLVED that the Governing Body is hereby authorized and directed to have the Risk Management Consultant's Agreement executed, to be annexed hereto, and to cause a notice of this decision to be published according to NJSA 40A:11-5(1)(a)(i);

BE IT FURTHER RESOLVED that a certified copy of the within Resolution shall be forwarded to Shakirah Stanford of Brown & Brown Metro, Inc. and the Township Administrator.

No. R-20-19

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-20-20

Date of Adoption: January 3, 2020

TITLE: RESOLUTION CONSTITUTING AN AGREEMENT WITH CERTAIN STATE CONTRACT VENDORS

- - - R E S O L U T I O N - - -

WHEREAS, the Township of Freehold, as a contracting unit, may, without advertising for bids, purchase materials, supplies or equipment under any Contract or Contracts for such materials, supplies or equipment entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury, pursuant to the provisions of NJSA 40A:11-12; and,

WHEREAS, the Township Committee of the Township of Freehold wishes to evidence an agreement with the attached referenced State Contract vendors through this Resolution and a properly executed purchase order, which agreement shall be subject to all the conditions applicable to the current State Contract; and,

WHEREAS, the Township Committee of the Township of Freehold wishes to authorize the Purchasing Department to purchase those certain items from an approved New Jersey State Contract vendor with the thresholds hereinafter stated;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that this Resolution, together with properly executed purchase orders, shall constitute agreements between the Township of Freehold and the attached referenced State Contract vendors, subject to all conditions applicable to the current State Contract;

BE IT FURTHER RESOLVED that the Township Committee of the Township of Freehold hereby authorizes the Purchasing Department to purchase items from an approved New Jersey State Contract vendor list (Exhibit A);

BE IT FURTHER RESOLVED by the Township Committee of the Township of Freehold that, pursuant to the rules of the Local Finance Board of the State of New Jersey, funds shall not be expended prior to a certification of available funds made by the Township Director of Finance upon receipt of a properly executed purchase order. The department issuing the purchase order shall have the obligation of securing the necessary certification as to the availability of funds from the Director of Finance.

EXHIBIT A

| VENDOR | STATE CONTRACT | ESTIMATED AMOUNT | ITEMS |
|---|----------------------------------|------------------|--|
| Aspire Technology Partners | 87720/88536 | \$200,000 | Data Communication & Network Equipment |
| Beyer Ford | 88727 | \$300,000 | Utilities/DPW/Parks & Recreation Trucks w/Plows |
| CDW Government, Inc. | 40116/89849 | \$ 75,000 | Computers & Equip./ Software Lic. Main.& Support |
| Chas S. Winner, Inc. | 88728/88215 | \$350,000 | Police Dept.Vehicles/ Pick-Up Trucks |
| Day Chevrolet, Inc. | 89938 | \$100,000 | Police Dept.Vehicles |
| Dell Marketing LP | 89850 | \$100,000 | Mini/Micro Computers/Servers |
| DM Radio Services Corp | 83897 | \$ 70,000 | Radio Communication Equipment & |
| East Coast Emergency | 17-FLEET-00761 17-FLEET-00768 | \$100,000 | Emergency Lights & Lighting Equip. for Police Vehicles |
| Garden State Highway Products | 86462/87100 | \$ 40,000 | Sign Blanks - Aluminum Breakaway U-Post Sign Support |
| Good Year Tire Authorized Dealers: Edwards Tire and B & S Tires | 20-FLEET-00948 | \$100,000 | Tires |
| Grainger Industrial Supply | 19-FLEET-00566 19-FLEET-00677 | \$ 80,000 | Industrial Supplies & Equipment |
| Hach | 85091 | \$ 75,000 | Laboratory Equip./ Accessories |

| | | | |
|---|----------------------|-----------|---|
| Marturano Recreation | 16-FLEET-00121 | \$400,000 | Park and Playground Equipment |
| Municipal Equipment Enterprises | 17-FLEET-0758 | \$ 50,000 | Mobile Data Terminals for Police Vehicles |
| New Jersey Business Systems, Inc. | 83899 | \$100,000 | Public Safety Microwave System |
| Rachles/Michele Oil Co., Inc. | 19-Fleet-00973/82769 | \$900,000 | Gas & Diesel Fuel |
| SHI International Corp. | 89851 | \$ 70,000 | Software License & Related Services |
| Wireless Communications & Electronics, Inc. | 83909 | \$ 70,000 | Radio Communications Equipment |

No. R-20-20

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-20-21

Date of Adoption: January 3, 2020

**TITLE: RESOLUTION ESTABLISHING TOWNSHIP COMMITTEE
MEETING DATES FOR 2020**

- - - R E S O L U T I O N - - -

WHEREAS, it is necessary for members of the Township Committee to meet together formally and informally during the year 2020; and,

WHEREAS, Chapter 231, Public Law 1975, requires a schedule of all meetings to be adopted;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold as follows:

1. All Meetings of the Township Committee, heretofore known as "Public Meetings", at which Resolutions and Ordinances are introduced and action taken thereon, as well as other informal, legislative and administrative activities of the Government of the Township of Freehold are conducted, shall be held monthly throughout the year according to the attached SCHEDULE A. The Meetings shall commence at 8:00 p.m. on the occasions stated above, unless otherwise indicated, with preliminary informal sessions starting at 6:30 p.m., 7:00 p.m. or 7:30 p.m.
2. "Workshop Meetings" of the Township Committee shall be held during the year 2020 on those dates referred to in SCHEDULE A attached and shall commence at 8:00 p.m., with Executive or Closed Sessions beginning at 6:30 p.m., 7:00 p.m. or 7:30 p.m. All of the Meetings referred to in this paragraph shall be public, as set forth in the above Statute, and formal action may be taken.
3. All of the Meetings set forth in the preceding paragraph shall convene and be conducted in the Administration Building located at 1 Municipal Plaza within the Township of Freehold.
4. If, and in the event, any of the Meetings aforesaid shall be changed, canceled or held at a place or time other than that designated above, appropriate notice of a revision, in accordance with the Act, shall be provided by the Township Committee.

BE IT FURTHER RESOLVED that the Township Clerk provide a certified copy of the within Resolution to the official newspapers of the Township of Freehold; Likewise, the Township Clerk shall post a copy of the within Resolution at the public place reserved for same in the Municipal Building, and shall maintain this list posted throughout the year 2020.

SCHEDULE A

FREEHOLD TOWNSHIP COMMITTEE MEETING SCHEDULE - 2020

| WORKSHOP MEETINGS 8:00 PM (2) | REGULAR MEETINGS 8:00 PM (1) (2) |
|--|--|
| January 14 | January 3 (Reorganization-6:30 PM) January 28 |
| February 11 | February 25 |
| March 10 March 21 (9:00 AM Saturday - Special Budget Workshop) | March 24 |
| April 7 | April 28 |
| May 12 | May 26 |
| June 9 | June 23 |
| July 7 | July 21 August 18 |
| September 8 | September 22 |
| October 6 | October 20 |
| November 10 | November 24 |
| December 8 | December 22 |

(1) Preliminary, informal sessions commence at 7:30 PM in the Mayor's meeting room.

(2) Executive (closed) sessions may begin at 6:30 PM, 7:00 PM or 7:30 PM, depending upon extent of closed agenda items.

No. R-20-21

| VOTE OF THE TOWNSHIP COMMITTEE | | | | | | | |
|---------------------------------------|---|---|---|---|----|----|--|
| COMMITTEEMAN | I | S | Y | N | NV | AB | |
| Mr. Ammiano | | | | | | | |
| Mr. Cook | | | | | | | |
| Mrs. Fasano | | | | | | | |
| Mr. Salkin | | | | | | | |
| Mayor Preston | | | | | | | |

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent