

FREEHOLD TWP CONSTRUCTION DEPARTMENT

APPLICATION FOR NEW SINGLE FAMILY DWELLING

Permit Package-Homeowner may sign as their own agent, Contractors must sign and seal appropriate subcodes and must provide their Federal Employment Number or Social Security Number

Building Subcode Technical Section-Must provide cubic footage of dwelling

Electric Subcode Technical Section-A WR# (work request#)N#(notification #) obtained from GPU is required for a service inspection; Construction permit application will not be processed without this number

Plans- Two sets of plans must be submitted and must be sealed by a licensed architect or engineer; Any violations of the approved plans will be noted and the holder of the permit notified of discrepancies; Plans must include radon mitigation; A copy of the approved plans will be returned to you and must be displayed at the job site.

Dig Number – Homeowner/contractor must obtain "clearance to dig" number by calling 1-800-272-1000 They will mark out all existing utilities.

Water/Sewer- If a new well and/or septic is to be installed, an application and plans must be submitted to the Health Department; For Health Department information – please call 732-294-2060; A construction permit will not be issued without Health Department approval of the application and plans.

Survey- Proposed location of dwelling must be provided on a sealed survey.

Planning/Zoning – If the Planning or Zoning Boards have granted prior approvals or a variance, a copy of the resolution must be provided at the time of the application; For Planning/Zoning Department information, please call 732-294-2076

Shade Tree Commission – An application must be submitted to the Shade Tree Commission prior to a building permit being issued; No permit will be issued without approval from the Shade Tree Commission; for Shade Tree Commissioner Information, please call 732-294-2070

Mount Laurel Contributions – Construction cost of the proposed dwelling will be forwarded to our Township Finance Department for calculation of a Mount Laurel fee based on the actual equalized assessed value. Fifty percent of this fee is due prior to permit issuance and the remainder due prior to issuance of certificate of occupancy.

Developers – Developers must provide a copy of the Builders Registration License; Proto-type plans must be documented with a letter from the Architect stating that the plans are to be used as such. Proto-type processing will be approved for developments building IDENTICAL MODELS ONLY.

Inspections - Final inspections are required for each applicable code area before a final occupancy/approval may be issued.

As Built Survey – An as built survey/foundation location is required prior to foundation inspection.

CALL BEFORE YOU DIG 1-800-272-1000
FOR ALL UNDERGROUND UTILITIES MARKOUT