



1. Complete Application and submit a non-refundable fee of \$35.00 for each use and/or structure proposed, payable to The Township of Freehold. (Note: Zoning fees for tenant fit ups are \$50.00 and will require a U.C.C. permit).
2. Please submit a copy of a legible plot plan or survey of the property (drawn to scale) indicating all existing and proposed buildings, structures, fencing, signage, and parking spaces.
3. The Zoning Office will review the information received and approve or deny the permit application within ten business days from date of submission.
4. If the Zoning Officer determines that the Application does not comply with the Land Use Ordinance, It will be denied and you will be notified regarding further instructions.
5. For new Businesses or Change of Ownership and/ or Tenant (for an existing Business), provide a detailed letter describing the proposed Business/Use. The letter is preferred to be on Letter Head of the proposed Business, it must be an original and signed by the applicant.
6. Applicants must also complete a Sign Permit application if any new signs or changes to existing signs are proposed.

Applicants Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number's \_\_\_\_\_ Email \_\_\_\_\_

Address of Proposed Use: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Tax Map Block# \_\_\_\_\_ Lot # \_\_\_\_\_

Zone Classification: \_\_\_\_\_

Existing use of property. (If Property is vacant, please indicate prior use) \_\_\_\_\_

\_\_\_ New Business-Type/Use. (Attach letter as described in #5 above) \_\_\_\_\_

\_\_\_ Change of Business Ownership and/or Tenant. (Attach letter as described in #5 above)

\_\_\_ Raceway Mall Vendor Display. (Attach letter as described in #5 above) \_\_\_\_\_

Total Floor Area; \_\_\_\_\_ Total Parking Spaces, \_\_\_\_\_ Number of Employees, \_\_\_\_\_

Hours of Operation: \_\_\_\_\_ to \_\_\_\_\_

New Construction Proposed? Yes/No (Please Circle) If yes Provide Details; \_\_\_\_\_

Modification to Site or Existing Building Proposed? Yes/No (Please Circle) If yes Provide Details; \_\_\_\_\_

\_\_\_ Fence-Type, \_\_\_\_\_ Height, \_\_\_\_\_ Pool Code Yes/No (Please Circle)

\_\_\_ Shed (Under 100Sq Ft) please enclose Manufactures Information. (Note: Only one shed permitted per lot)

\_\_\_ Driveways, Patios, & Walkways (On Grade Only) Proposed Coverage, \_\_\_\_\_ Square Feet.

\_\_\_ Construction Trailer or \_\_\_ Sales Trailer, without electric and/or plumbing. (Please Check One)

\_\_\_ Storage Pods: Length \_\_\_\_\_, Width \_\_\_\_\_, & Height \_\_\_\_\_ (Note: Duration not to exceed 30 days & only one pod permitted per residence)

\_\_\_ Special Event: Start Date, \_\_\_\_\_ End Date, \_\_\_\_\_

I, the undersigned certify that all statements contained herein are to the best of my knowledge, true and correct.

Applicants Signature: \_\_\_\_\_

Date: \_\_\_\_\_