



**Township of Freehold**  
OFFICE OF THE PLANNING BOARD  
One Municipal Plaza, Freehold, NJ 07728

**SOIL REMOVAL/FILL APPLICATION PACKAGE**

**YOUR APPEARANCE BEFORE THE FREEHOLD TOWNSHIP PLANNING BOARD**

The Freehold Township Planning Board wishes to advise you of its requirements for land use approval applicants in regard to your appearance and representation at Board hearings. We request that you adhere to the following rules in order to assure the prompt processing of your application.

1. **Individuals and Partnerships** - If you are an individual or a partner in a partnership, you may appear before the Planning Board and represent yourself. You may present your own testimony and the testimony of your consultants in support of your application. **Please note: You cannot have a consultant make an application for you in your absence.** Engineers, surveyors, planners, contractors, real estate agents, friends and family are not authorized to present your application unless you yourself are present to offer them as witnesses. If you do not intend to appear then you must have an attorney at law of the State of New Jersey represent you at all hearings.
2. **Corporations and Limited Liability Companies** - You must, under all circumstances, have an attorney at law of the State of New Jersey appear to represent you before the Board at all hearings.



Soil Removal/Fill # \_\_\_\_\_

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**APPLICATION FOR THE LICENSING OF SOIL REMOVAL/FILL  
AS PER CHAPTER 286, REVISED GENERAL ORDINANCES**

1. Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Block: \_\_\_\_\_ Lot (s): \_\_\_\_\_ Tax Map Sheet: \_\_\_\_\_

2. Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

3. Applicant's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship to Owner: \_\_\_\_\_

4. Person/Firm Preparing Application: \_\_\_\_\_

Address: \_\_\_\_\_

Profession: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

5. If the applicant is not the owner of the land, provide a letter from the owner of the land, authorizing the applicant to make the application and to remove/fill soil according to the information supplied within this application (attach letter to this application).

6. A description of the land in question: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Proposal for: \_\_\_\_\_ Soil Removal Permit \_\_\_\_\_ Soil Fill Permit

8. Estimate the quantity of soil to be moved in cubic yards: \_\_\_\_\_  
\_\_\_\_\_

9. In the case of removal or importing of soil, estimate the amount to be removed from the Township of Freehold:  
\_\_\_\_\_

10. Estimate the area, in square yards, in which soil removal/fill will take place: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. The dates of commencement and completion of the work:  
Commencement: \_\_\_\_\_ Completion: \_\_\_\_\_

The completion date in no event may exceed one (1) year from the date of the approval of the application. Thus, the application is valid for a one-year period.

10. Estimate the type and number of machines and other equipment to be used in the operation:  
\_\_\_\_\_  
\_\_\_\_\_

11. The daily starting and finishing time during which such machines are to be operated:  
Start: \_\_\_\_\_ Finish: \_\_\_\_\_

12. The location(s) to which it is proposed that the soil will be removed:  
\_\_\_\_\_  
\_\_\_\_\_

13. Describe the hauling route for the soil removal/fill: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. What protection will be provided to keep children and other unwary persons from gaining access to the area:

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15. Contractor for soil removal/fill:

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Number of Daily Trips: \_\_\_\_\_ Truck Size: \_\_\_\_\_

16. For Soil Removal: (Check box if provided)

Provide a written description for the removal of the soil and copy of approval from the disposal site.

For Soil Fill: (Check box if provided)

Provide a copy of soil testing report for any proposed fill.

17. TOPOGRAPHICAL MAP – Accompanying the application there shall be filed a topographical with cross-sections map in triplicate of the land upon which the proposed soil removing operations are to be conducted and all surrounding lands within two hundred (200) feet of the perimeter of the land which is the subject matter of the application, prepared and certified by a licensed professional civil engineer or land surveyor of the State of New Jersey on the scale of not less than one (1) inch to one-hundred (100) feet, and based upon the United States Coast and Geodetic Survey Datum showing both as to the land and as to all of the surrounding land.

- a) The dimensions of the land and the lot and block number of the land and of each lot surrounding the land within two hundred (200) feet thereof shown on the current tax assessment map of the Township.
- b) The present grade on a fifty (50) foot grid layout with contour lines at two foot levels up to and including twenty (20) acres, one hundred (100) foot grids with contour lines at five foot levels. Where access to adjoining lands is not permitted, the contour lines of the perimeter lands shall be taken from the available State of New Jersey or United States Coast and Geodetic Survey Map of the particular area.
- c) The existing elevations of all buildings, structures, streets, streams, bodies of water and water courses, natural or artificial.
- d) All existing surface or subsurface water drainage conditions and provisions therefore.
- e) All wooded areas.
- f) The proposed finished grades at points in Subsection 286-4.B(2) when the work has been completed with the same requirements as contained therein.
- g) The quantity in cubic yards of the soil involved in the work.
- h) The average depth of topsoil as determined by taking borings in approximate center of each 50 or 100 foot grid.

- i) The grades of all abutting streets and lands.
- j) Proposed slopes and lateral supports at the limited to the area upon completion of the proposed work.
- k) The proposed details of entry and egress for surface water drainage and of any streams, bodies of water, and water courses, natural or artificial.

18. The applicant must supply with the application, written approval from the Freehold Soil Conservation District of plans for the removal/fill of the soil. (Check box if provided)

19. FEES – The following non-refundable fees shall be paid to the Township upon the filing of an application:

- a. Up to 1,000 cubic yards - \$825.00 or
- b. More than 1,000 cubic yards – (1) \$825.00 plus  
(2)\$1,650.00 per mile of the haul route which is along Township roads for each 25,000 cubic yards or fraction thereof. The fee for fractional miles shall be apportioned.

The calculation of the fee shall be made by or under the direction of the Township Engineer.

**AFFIDAVIT TO BE SIGNED BY APPLICANT**

TOWNSHIP OF FREEHOLD)  
COUNTY OF MONMOUTH ) ss.  
STATE OF NEW JERSEY )

DATE: \_\_\_\_\_20\_\_\_\_

I, \_\_\_\_\_, being of full age and being duly sworn,  
depose and say that the information stated in this application for the licensing of soil removal is correct to  
the best of my knowledge.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Name (printed)

\_\_\_\_\_  
Title

Sworn to and subscribed before me this  
\_\_\_\_\_ day of \_\_\_\_\_20\_\_\_\_

\_\_\_\_\_  
Notary Public

INSTRUCTIONS:

Before a soil removal permit is issued, the applicant must file a Performance Guarantee with the Township Clerk.

I. **PERFORMANCE GUARANTEE REQUIREMENTS:**

(Filled out by Township Engineer)

- 1.1 Up to 1,000 cubic yards, \$49,500.00 per mile of the haul route which is along Township roads. The amount for a fractional mile shall be apportioned.

Amount: \$ \_\_\_\_\_

- 1.2 More than 1,000 cubic yards, \$165,000 per miles of the haul route which is along Township roads for each 25,000 cubic yards or fraction thereof. The guarantee amount for fractional miles shall be apportioned.

Amount: \$ \_\_\_\_\_

- 1.3 **TOTAL:** \$ \_\_\_\_\_

\_\_\_\_\_  
TOWNSHIP ENGINEER

\_\_\_\_\_  
DATE

II. **PERFORMANCE GUARANTEE POSTED:**

(Filled out by Township Clerk)

- 2.1 Cash amount (must be at least 10% of the Performance Guarantee – Line 1.3 above)

- Cash
- Certified Check

Amount: \$ \_\_\_\_\_

- 2.2 Bond No. \_\_\_\_\_

Insurance Co. \_\_\_\_\_

Amount: \$ \_\_\_\_\_

**TOTAL:** \_\_\_\_\_

\_\_\_\_\_  
TOWNSHIP CLERK

\_\_\_\_\_  
DATE



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**CONSENT OF OWNER**

\_\_\_\_\_ do/does hereby consent to the  
(Name of Owner)

filing and processing of an application for: (Select all that apply)

- Site Plan                       Minor Subdivision                       Major Subdivision  
 Variance                       Conditional Use                       General Development Plan  
 Soil Removal/Fill                       \_\_\_\_\_

approval to be made by \_\_\_\_\_ who is the  
(Name of Applicant)

developer within the meaning of N.J. Rev. Stat. 40:55D-4. This consent applies to premises located  
on \_\_\_\_\_ and described as  
(Street Address)

Lot (s) \_\_\_\_\_ in Block \_\_\_\_\_ as shown on the Tax Map of the  
Township of Freehold. I/We hereby authorize said developer to execute all documents and  
perform all acts necessary in conjunction with said application as though same were applied for and  
processed by us.

\_\_\_\_\_  
(Name of Owner)

\_\_\_\_\_  
(Name of Owner)

\_\_\_\_\_  
(Address of Owner(s))





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**2017 ESCROW FEES**

**Residential Development**

**Escrow Fees**

Minor Subdivision	\$ 1,238.00
0 - 25 units or lots	5,775.00
26 - 100 units or lots	6,600.00
101 - 500 units or lots	11,550.00
501 - 1,000 units or lots	15,675.00
1,001 plus units or lots	19,800.00

**Commercial/Industrial Development (Application Not Involving Structures)**

0 - 3 Lots	\$ 5,775.00
3+ Lots	8,250.00

**Commercial/Industrial Development Application (Involving Structures/Total Floor Plan)**

0 - 1,249 square feet	\$ 1,238.00
1,250 - 1,999 square feet	2,475.00
2,000 - 20,000 square feet	4,125.00
20,001 + square feet	9,900.00

**Use Or Bulk Variance**

Residential Uses	\$ 578.00
Non-Residential Uses	2,888.00

**Other Land Use Applications**

Sign Appeals	\$ 413.00
General Development Plan	10,313.00