

FREEHOLD AREA HEALTH DEPARTMENT

SERVING
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UPPER FREEHOLD TOWNSHIP

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Meeting Minutes: Freehold Township Board of Health September 14, 2017 Regular Meeting

Opening

1) Call to Order

The September 14, 2017 regular meeting of the Freehold Township Board of Health was called to order by Vice-Chairman, Dr. Apolito at 6:35 PM. Board members present included: Ms. Allen, Mrs. Weissman, Mr. Chudkowski, Mrs. Porth and Vice-Chairman Dr. Apolito. Absent: Mr. Ammiano, Dr. Opatut, Dr. Reilly and Chairwoman Lemesevski. Also present: Margaret Jahn, Health Officer and Julie Kramer, Recording Secretary.

The following statement was read by Vice Chairman Dr. Apolito: “In accordance with the Open Public Meetings Law, c.231, P.L. 1975, this meeting was announced by posting a notice on the bulletin board reserved for that purpose; by mailing such notice to the office of the official newspapers of the Township and by filing such notice with the Township Clerk.”

2) Minute Approval - May 11, 2017 Meeting

A motion to approve the May 11, 2017 minutes was offered by Ms. Allen, seconded by Mrs. Weisman and carried by the Board.

3) Activity Reports Approval – May through August 2017

A motion to approve the Activity Reports was offered by Ms. Porth, seconded by Mrs. Weisman and carried by the Board.

Correspondence

4) NJ Local Boards of Health Assoc. Newsletter



FREEHOLD AREA HEALTH DEPARTMENT
Working Hard to Keep You Healthy

The Board reviewed the newsletter without comment.

5) NJDOH Vector-Borne Surveillance Report

The Board reviewed the report without comment.

6) NJDOH Health Matters Newsletter

The Board reviewed the newsletter without comment.

Discussion

7) Freehold Area Health Department 2016 Annual Report Draft

The Board reviewed the 2016 annual report. A motion to approve the FAHD 2016 Annual Report was made by Ms. Allen, seconded by Mr. Chudkowski and carried by the Board

Resolution to Approve the Annual report was motioned:

Roll Call:

Mr. Ammiano	Absent
Dr. Apolitio	Aye
Mrs. Porth	Aye
Mr. Chudkowski	Aye
Chairwoman Lemesevski	Absent
Dr. Reilly	Absent
Mrs. Weisman	Aye
Dr. Opatut	Absent
Ms. Allen	Aye

Resolution so approved.

8) Enforcement Compliance – Self Audit – Food Inspection Program

Ms. Jahn reviewed the self-audit she conducted regarding the Food Inspection program. She noted that the inspectors are doing most of the inspections in the last quarter of the year. She stated that the inspectors need to do a better job of spreading out the inspections throughout the year proportionally. Ms. Jahn noted that the 2016 year came closer to completing 100 percent of establishments inspected (achieving 93% in comparison to 80% in 2014). Ms. Jahn clarified that in 2014 the NJDOH suggested risk 1 level establishments did not need annual inspections in comparison to risks 2, 3 and 4, hence contributing to the decreased inspection percentage. Dr. Apolitio asked the differences between the risk groups.



Ms. Jahn explained risk 1 includes prepackaged items. Risk 2 include foods with minimal preparation needed such as frozen to cook (fast food). Risk 3 and 4 include food items requiring increased handling and require more temperature control methods. Ms. Jahn noted that 8-10 % of establishments required a re-inspection. She also noted that the inspectors are being very consistent with their interpretation of the first page (higher risk violations) of the risk check list. When more than two items are out of compliance a Conditional rating is required. Ms. Allen asked Ms. Jahn why the inspectors are waiting till December to complete a lot of the inspections. She stated other parts of job taking priority and seasonal programs take precedent: immunization audits February and March, pools May and June, and septic systems, lead, dog bite investigations and complaint inspections throughout the year. Ms. Jahn is considering implementing a program where each inspector has a different program to oversee and manage. The Board thought this was a good idea.

9) Lead Funding

Ms. Jahn stated that the State had budgeted and approved \$10 Million to help fund the increase in lead inspections necessary after the lead action levels were lowered to 10 for house inspections and 5 for nurse investigations. The method as to how the money will be distributed is TBD.

10) NJDOH Performance Evaluation – Audit Results

Ms. Jahn stated that the Department received a certificate of achievement for the audit, but that there were some improvements necessary. She has already tested the emergency call system for department employees which was successful. The Emergency Operations Plan had not been distributed to all the required stakeholders, but the state was impressed it was on file. She is also working on an official agreement regarding a TB contract with MCHD. Ms. Jahn also noted that TB medicine and patient care expenses have increased significantly. The budget for next year will have to reflect these increases. Ms. Jahn is looking to have an improved agreement with Monmouth County Health Department so that there will be more anticipation of expenses/billing and treatment expectation per patient.

Adjournment

With no further business to discuss and no public comment, a motion to adjourn the meeting at 7:15 PM was made by Ms. Allen, seconded by Mrs. Weisman and carried by the Board.

Julie Kramer
Recording Secretary



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