



# Township of Freehold

## OFFICE OF THE PLANNING BOARD

One Municipal Plaza, Freehold, NJ 07728

### REORGANIZATION MEETING MINUTES

#### January 19, 2017

The Reorganization Meeting of the Planning Board was called to order by Francis Accisano, Esq. on Thursday, January 19, 2017 at 7:00 p.m. at the Freehold Township Municipal Building, One Municipal Plaza, Freehold, New Jersey. Mr. Gatto read the Notice of the Open Public Meetings Law: “In accordance with the Open Public Meetings Law, (c.231.P.L. 1975), this meeting was announced by posting the notice on the bulletin board reserved for that purpose; by mailing such notice on December 29, 2016 to the official newspapers of the Township and by filing such notice with the Township Clerk.”

**Present:** Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Gatto, Mr. Kash (late), Mr. Shortmeyer, Mr. Bruno, Mr. Kirk, Mr. Coburn, Mr. Asadi and Ms. Kurtz.

**Absent:** None.

**Also Present:** Frank Accisano, Esq.; Kate Keller, Phillips Preiss and Grygiel, Township Planning Consultant; Timothy P. White, Township Engineer and Danielle B. Sims, Administrative Officer.

Mr. Gatto congratulated Mayor Preston on his recent appointment to his first term as Mayor and this first time appointment to the Planning Board. On behalf of the Board, he wished Mayor Preston luck in the upcoming year.

Mr. Accisano administered the oaths of office for:

- Mayor Preston-Class I (1 year)
- Tom Cook-Mayor’s Designee Class I: (1 year)
- Patrick Coburn-Class IV: (4 years)
- Apryl Kurtz-Alternate #2 (2 years)

Being an alternate as Mayor’s Designee, Mr. Cook left the room.

Mr. Gatto recognized the passing of Arthur Kondrup, who was a former Mayor and longtime member of the Township Committee. There was a moment of silence in his memory.

There was the Pledge of Allegiance.

#### Appointment of a Temporary Chairman

On motion of Mr. Ammiano, seconded by Mr. Shortmeyer, Frank Accisano, Esq. was appointed as Temporary Chairman of the Freehold Township Planning Board. Mr. Gatto asked if there were any other nominations. There were no other nominations. The following members voted in the affirmative: Aye: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Gatto, Mr. Shortmeyer, Mr. Bruno, Mr. Kirk, Mr. Coburn, Mr. Asadi and Ms. Kurtz.



**Election of Chairman**

On motion of Mr. Ammiano, seconded by Mayor Preston, Richard Gatto was nominated as Chairman of the Freehold Township Planning Board for 2017. Mr. Accisano asked if there were any other nominations. A motion to close nominations was made by Mayor Preston, seconded by Mr. Bazzurro, all in favor, aye. The following members voted in the affirmative: Aye: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Gatto, Mr. Shortmeyer, Mr. Bruno, Mr. Kirk, Mr. Coburn, Mr. Asadi and Ms. Kurtz.

**Election of Vice Chairman**

On motion of Mr. Shortmeyer, seconded by Mr. Bazzurro, Robert Kash was nominated as Vice Chairman of the Freehold Township Planning Board for 2017. Mr. Gatto asked if there were any other nominations. A motion to close nominations was made by Mayor Preston, seconded by Mr. Ammiano, all in favor, aye. The following members voted in the affirmative: Aye: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Gatto, Mr. Shortmeyer, Mr. Bruno, Mr. Kirk, Mr. Coburn, Mr. Asadi and Ms. Kurtz.

**Election of Secretary**

On motion of Mr. Bazzurro, seconded by Mr. Ammiano, Robert Shortmeyer was nominated as Secretary of the Freehold Township Planning Board for 2017. Mr. Gatto asked if there were any other nominations. A motion to close nominations was made by Mayor Preston, seconded by Mr. Ammiano all in favor, aye. The following members voted in the affirmative: Aye: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Gatto, Mr. Kash, Mr. Shortmeyer, Mr. Bruno, Mr. Kirk, Mr. Coburn, Mr. Asadi and Ms. Kurtz.

Mr. Kash arrived to the dias (7:08 pm).

**Adoption of the Rules, Regulations and Procedures**

A motion was made by Mr. Shortmeyer, seconded by Mr. Bazzurro that the Planning Board adopts the Rules, Regulations and Procedures as presently drawn for 2017. The following members voted in the affirmative: Aye: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Gatto, Mr. Kash, Mr. Shortmeyer, Mr. Bruno, Mr. Kirk, Mr. Coburn, Mr. Asadi and Ms. Kurtz.

**Establishment of 2017 Meeting Dates**

Chairman Gatto asked the Board if the second meeting in September should be removed since it is a Jewish holiday. The Board agreed the meeting should not be scheduled for that night. A motion was made by Mr. Ammiano, seconded by Mr. Kash that the Planning Board conduct the meetings as designated in the draft schedule, and removing the second meeting in September, starting at 7:00 p.m. The following members voted in the affirmative: Aye: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Gatto, Mr. Kash, Mr. Shortmeyer, Mr. Bruno, Mr. Kirk, Mr. Coburn, Mr. Asadi and Ms. Kurtz.

**Appointment of Board Attorney**

Mr. Shortmeyer nominated Mr. Accisano, seconded by Mr. Ammiano, to serve as Board Attorney for 2017. There were no other nominations. The following members voted in the affirmative: Aye: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Gatto, Mr. Kash, Mr. Shortmeyer, Mr. Bruno, Mr. Kirk, Mr. Coburn, Mr. Asadi and Ms. Kurtz. Mr. Accisano thanked the Board for his 38 years with the Board.

**Appointment of Planning Consultants**

Mr. Ammiano nominated Paul A. Phillips of Phillips Preiss Grygiel, LLC, seconded by Mr. Shortmeyer, to serve as Planning Consultants for 2017. The following members voted in the affirmative: Aye: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Gatto, Mr. Kash, Mr. Shortmeyer, Mr. Bruno, Mr. Kirk, Mr. Coburn, Mr. Asadi and Ms. Kurtz.

Mr. Kash nominated Thomas A. Thomas of Thomas Planning Consultants, LLC, seconded by Mr. Shortmeyer, to serve as Planning Consultants for 2017. The following members voted in the affirmative: Aye: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Gatto, Mr. Kash, Mr. Shortmeyer, Mr. Bruno, Mr. Kirk, Mr. Coburn, Mr. Asadi and Ms. Kurtz.

**Appointment of Engineer**

Mr. Shortmeyer nominated Timothy P. White, PE, seconded by Mr. Bazzurro, to serve as Planning Board Engineer for 2017. The following members voted in the affirmative: Aye: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Gatto, Mr. Kash, Mr. Shortmeyer, Mr. Bruno, Mr. Kirk, Mr. Coburn, Mr. Asadi and Ms. Kurtz.

**Designation of the Newspapers**

Mr. Bazzurro made a motion, seconded by Mr. Kash, to designate the Asbury Park Press and the News-Transcript to serve as the Official Newspapers of the Planning Board for 2017. The following members voted in the affirmative: Aye: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Gatto, Mr. Kash, Mr. Shortmeyer, Mr. Bruno, Mr. Kirk, Mr. Coburn, Mr. Asadi and Ms. Kurtz.

**Sub-Committee Appointments**

Mr. Gatto explained that most of the Planning Board Sub-Committee appointments are the same as the previous year. Without any objections, he asked that the 2017 appointments be moved together. Mr. Ammiano made a motion, seconded by Mayor Preston, to accept the Planning Board Sub-Committee appointments. The following members voted in the affirmative: Aye: Mayor Preston, Mr. Ammiano, Mr. Bazzurro, Mr. Gatto, Mr. Kash, Mr. Shortmeyer, Mr. Bruno, Mr. Kirk, Mr. Coburn, Mr. Asadi and Ms. Kurtz.

**ADJOURNMENT:**

There being no further reorganization business, this portion of the meeting concluded at 7:15 p.m. The Planning Board went directly into the scheduled Regular meeting.

Respectfully Submitted,

Robert H. Shortmeyer  
Secretary