

FREEHOLD TOWNSHIP

1 MUNICIPAL PLAZA

FREEHOLD, NJ 07728

EMAIL: clerk@twp.freehold.nj.us

FAX: 732-462-7910

OPEN PUBLIC RECORDS ACT REQUEST FORM

Requestor's Name: _____

Requestor's Address: _____

Requestor's E-Mail: _____

Telephone [Cell] () _____ Telephone [Work] () _____

Preferred Delivery: Email___ Fax___ US Mail___ Pick Up___ On-Site Inspection___

Please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Records on the Specific Property: Address _____ Block _____ Lot _____

Records Requested: (must be specific)

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE/HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Applicant's Signature: _____ Date: _____

Fees:

Letter size pages \$0.05 per page, Legal size pages \$0.07 per page, and CDs, DVD, etc. are actual cost of material

Privileged or Protected Category Authority

The document or documents listed below and requested by you are not being provided because the document or documents are not public records as provided by law, as noted below:

- Autopsy Reports N.J.S.A. 47:1A-1.1, et seq.
- Child abuse or sex assault victim name or address N.J.S.A. 2A:82-46b
- Court records sealed Executive Order 69
- Computer security information N.J.S.A. 47:1A-1.1, et seq.
- Criminal investigatory records N.J.S.A. 47:1A-1.1, et seq.
- Credit Card Numbers N.J.S.A. 47:1A-1.1, et seq.
- Grand Jury testimony, information Court Rule 3:6-7
- Grievance information with public employer N.J.S.A. 47:1A-1.1, et seq.
- Domestic Violence data N.J.S.A. 2C:25-33
- Driver's license numbers N.J.S.A. 47:1A-1.1, et seq.
- DYFS information N.J.S.A. 9:6-8.10
- Electronic Surveillance Materials N.J.S.A. 2A:156A-19
- Emergency or security information or procedures N.J.S.A. 47:1A-1.1, et seq.
- Employee sexual harassment complaints N.J.S.A. 47:1A-1.1, et seq.
- Fingerprint cards Executive Order 69
- Inter-agency or intra-agency advisory communications N.J.S.A. 47:1A-1.1, et seq.
- Juvenile records N.J.S.A. 2A:4A-60
- Labor Negotiation information, strategy or positions N.J.S.A. 47:1A-1.1, et seq.
- Medical Examiner Photographs N.J.S.A. 47:1A-1.1, et seq.
- Otherwise inappropriate material Executive Order 69
- Pension and personnel records N.J.S.A. 47:1A-1.1, et seq.
- Photographs N.J.S.A. 47:1A-1.1, et seq.; Executive Order 69
- Pre-Sentence Investigations State v. DeGeorge, 113 NJ Super.542 (App. Div. 1971)
- Public Agency insurance communications N.J.S.A. 47:1A-1.1, et seq.
- Safety of persons or public N.J.S.A. 47:1A-1.1, et seq.; Executive Order 69
- Security measures and surveillance techniques N.J.S.A. 47:1A-1.1, et seq.
- Social Security Numbers N.J.S.A. 47:1A-1.1, et seq.
- Unlisted Telephone Numbers N.J.S.A. 47:1A-1.1, et seq.
- Victim locations (Domestic Violence) N.J.S.A. 2C:25-26c
- Victim records N.J.S.A. 47:1A-1.1, et seq.
- Record has been destroyed/not retained pursuant to: Records Retention and Disposition Schedule (NJ Dept. of State, Div. of Archives Mgmt.)
- Other

You have a right to appeal the decision that the document or documents are not public records. You may take your appeal to the Public Records Council or to the New Jersey Superior Court, as provided by N.J.S.A. 47:1A-6 and 7.

Date _____

Freehold Twp. Clerk _____