

Dear Property Owner:

A representative of RDS visited your home today to conduct an interior/exterior inspection to verify the accuracy of your property record for the municipality. This is a critical step in the fair distribution of taxes which fund municipal, county and school budgets, and each property will be inspected one time during each multi-year cycle.

You now have the option of completing a "virtual" interior inspection that does not require entry to your home by calling (732) 719-2265. This is available for a limited time (typically 2 weeks from today).

This inspection can be performed using your smartphone or tablet, requires no app downloads, and no recordings will be made during the virtual walkthrough. For your convenience, **no appointments are necessary, and our inspectors will be available from 9am to 5pm, Monday thru Friday.**

Please note that no further physical visits are being made. Notification cards providing virtual inspection instructions were also previously sent via U.S. Mail.

A THIRD / FINAL NOTICE will be mailed shortly to all properties which have not completed an interior inspection, which will also contain virtual inspection instructions.

Our website (**www.rdsnj.com**) also contains a "Refusal Form" in the Appointments section if you choose not to permit an interior inspection. Please note that if an interior inspection is not completed, this may impact the accuracy of your property record and affect any appeal.

A person of legal age must be present during all interior inspections, and any tenants should please contact the property owner right away.

We greatly appreciate your cooperation as we complete this inspection, which is required by the State of New Jersey.



**Please refer to the reverse side for FAQs
prior to contacting our office for more information.
Thank you!**