



# TOWNSHIP OF FREEHOLD

## APPLICATION FOR RESIDENTIAL CERTIFICATE OF CONTINUED OCCUPANCY (C.C.O.) DEPARTMENT OF HOUSING & ZONING ENFORCEMENT

1 Municipal Plaza, Freehold, NJ 07728

(732)294-2066 or (732) 294-2050 / [Housing@twp.freehold.nj.us](mailto:Housing@twp.freehold.nj.us)

### C.C.O. INSPECTION FEE (Non-Refundable)

**\$150.00** - Single Family Homes, Townhouses, Condominiums (Stonehurst, Raintree, Deerbrook, Poets Corner, Wyndham, Independence Sq, Briarwood, etc.)

**\$75.00** – Silvermead and Apartments (Eagle Rock, Chesterfield, The Edge, Applewood, Wemrock Senior Living, Heritage Village at Elton Corner, etc.)

**PAYMENT:** Check or Money Order **ONLY** made payable to “Township of Freehold”. This fee includes initial inspection and one re-inspection.

NOTE: ALL ADDITIONAL RE-INSPECTIONS WILL COST \$65.00 EACH.

Please also complete the application for a Fire inspection. It is a separate application and separate check or money order for \$45.00.

**REASON FOR CHANGE OF OCCUPANCY:** (Please check one) SALE \_\_\_\_\_ RENTAL \_\_\_\_\_

<b>ADDRESS OF PROPERTY:</b>	
-----------------------------	--

<b>BLOCK:</b>		<b>LOT:</b>	
---------------	--	-------------	--

**Type of Structure:** Single Family Home \_\_\_\_\_ Townhouse \_\_\_\_\_ Condo \_\_\_\_\_ Apartment \_\_\_\_\_ Manufactured Home \_\_\_\_\_

**IF SELLING, was the address a Rental Property?** YES \_\_\_\_\_ NO \_\_\_\_\_ *If YES, the landlord registration will be deactivated for the property.*

*Please print clearly. The Inspection results and the certificate will be sent via email.*

<b>Buyer Name(s) or Occupant(s):</b>	
<b>Phone #:</b>	
<b>Email:</b>	

<b>Property Owner Name(s):</b>	
<b>Phone #:</b>	
<b>Email:</b>	

<b>Realtor/Contact Name:</b>		<b>Phone #:</b>	
<b>Email:</b>			

**Please check:** City Water \_\_\_\_\_ City Sewer \_\_\_\_\_ \*Septic \_\_\_\_\_ \*Well \_\_\_\_\_

*\*Must be approved by the Health Department located in the Town Hall building or call 732-294-2060.*

### \*\*RENTALS ONLY\*\*

Is the address registered as a Rental Property? YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, Landlord ID #: \_\_\_\_\_ Registration #: \_\_\_\_\_

If NO, please complete the Rental Property Application and a fee may be required.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

### \*\*FOR OFFICE USE ONLY\*\*

<b>Fee Received By:</b>		<b>Application #:</b>			
<b>Check or Money Order #:</b>					
<b>Inspection Date:</b>		<b>Granted:</b>	<b>Denied:</b>	<b>Other:</b>	
<b>Re-inspection Date:</b>		<b>Granted:</b>	<b>Denied:</b>	<b>Other:</b>	